

Virginia Swimming Board of Directors Meeting

Sunday April 25, 2020
10:00 am
Zoom Conference Call

AGENDA

Call to Order	Bryan Wallin
Consent Agenda	
<ul style="list-style-type: none">Minutes from February, March and April Board Meeting	Emily Fagen
General Chairs Report	Bryan Wallin
Executive Directors Report	Mary Turner
Finance Division Reports	
<ul style="list-style-type: none">Finance CommitteeTreasurer Report	Bill Geiszler submitted
Administrative Division Reports	
<ul style="list-style-type: none">Officials CommitteeTechnical Planning CommitteeOpen Water CommitteeDisability CommitteeDiversity CommitteeRules and Regulations CoordinatorNational Times and Records Coordinator	submitted submitted Stephanie Suhling submitted Peter Maloney Kevin Hogan Terry Randolph
Age Group Division Reports	
<ul style="list-style-type: none">Age Group CommitteeZone Team Coordinator	Drew Hirth Maureen Tolliver
Senior Division Reports	
<ul style="list-style-type: none">Senior Committee	Steve Hennessy
Safety Division Reports	
<ul style="list-style-type: none">Safety CommitteeSafe Sport Committee	Gordon Hair Maureen Tolliver
Athlete Committee Reports	Madison Wallin
Coaches Committee Reports	Mike Salpeter

Virginia Swimming Board of Directors Meeting

Sunday April 25, 2020

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New Business

- Second Stimulus Package to LSC clubs
- Technical Planning Committee's Recommendations for a tentative meet schedule 2020/2021

Adjourn

Future Meeting Dates

- May 3, 2020 CC



Virginia Swimming Board of Directors Meeting

Sunday February 2, 2020
11:00 am

Hyatt Place-Arboretum 201 Arboretum Pl, Richmond, VA 23236.

MINUTES

Call to Order

Bryan Wallin

Meeting called to order at 10:59 am

Consent Agenda

- Minutes from September Board Meeting
- Action Items from Executive Directors Report
 - Itinerary for Swimposium
 - Athlete Disclaimer
- Motion to approve the consent agenda was passed.

Emily Fagan

Executive Directors Report

Mary Turner

- Action Items
 - Approve itinerary for Swimposium
 - Decide about strategic planning session
 - The Board decided to hold the Strategic Planning Session on the Friday of Swimposium weekend (September 10)
 - Approve distribution Competitive Spirit Awards at April HoD
 - Approve adding a disclaimer to athlete voter registration

Finance Division Reports

- Finance Committee Bill Geiszler
 - Financial review for 2018-2019 is in progress and will be finished in the later half of February. There will be a meeting in April to put together next year's budget. Please send Bill any budget requests.
- Treasurer Report Bob Rustin
 - Tax filings have been completed as of Wednesday, January 29.
 - Discussion about why banquet expenses were lower. It was agreed that the reason was that the number of participants was lower than budgeted.

Administrative Division Reports

- Officials Committee Dan Demers
 - There have been scheduling issues with referees for championship meets.
 - Dave asked if the officials committee is discussing the cancellation of two developmental meets in the Southeast District. One of the meets was cancelled because of lack of meet referees. Further discussion about new referees being appointed on the eastern side of the state. John offered that the committee does plan to discuss in upcoming meeting. The host meet should decide the meet referee.
 - See report
- Technical Planning Committee Jessica Simons
 - No report
- Open Water Committee Stephanie Suhling
 - No report
- Disability Committee David Strider
 - Report posted
- Diversity Committee Peter Maloney
 - No report

Virginia Swimming Board of Directors Meeting

Sunday February 2, 2020
11:00 am

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- Rules and Regulations Coordinator Kevin Hogan
 - No report
- Equipment Coordinator Michael Braum
 - No report
- National Times and Records Coordinator Terry Randolph
 - No report

Age Group Division Reports

- Age Group Committee Drew Hirth
 - OME for the Age Group Championship Meet opened on February 1.
- Zone Team Coordinator Maureen Tolliver
 - Report posted

Senior Division Reports

- Senior Committee Steve Hennessy
 - Bryan presented Steve's report. Senior Champs will be in two pools at CSAC this year. It will cost a little more. Referee is set.

Safety Division Reports

- Safety Committee Gordon Hair
 - No report
- Safe Sport Committee Maureen Tolliver
 - Maureen noted that there is a collaboration between safety and safe sport. Brief for meets has been developed. See report. Timer's card also created to use at meets. Maureen suggested that the brief be laminated and available at every meet. The timer's card should also be laminated and put on every timer's clipboard for the meet.
 - Club teams need to become Safe Sport recognized. It is better to be recognized so they know how to react if there is a Safe Sport issue. Safe Sport recognition will likely be required by clubs in the future.
 - If a club started the certification started today, it could be done in about two weeks. Bryan suggested that Maureen create an itinerary to guide folks to through the process. Ten percent of the club must participate in the training. Most clubs already have many of the components in place, but need to be formalized.
 - Complaints brought forward about venues that are not compliant with MAAPP with restrooms and locker rooms. Restrooms are not labeled, no marshalling of the locker rooms, athletes changing in places not for athletes. John suggested that the venues are aware of MAAPP requirements and are compliant.

Athlete Committee Reports

Madison Wallin

- 28 scholarships applications
- T-shirt design contest – Jacob Nguyen of SEVA was the winner of t-shirt design contest.
- LSC Leadership Summit – received a grant of \$2000. Working with Mary about date and format. LSC must match the grant at a minimum of 50%.
- Athlete Select Camp – two in-water sessions and classroom sessions. 64 athletes and 6 coaches. Include local athletes as guest speakers.

Coaches Committee Reports

Mike Salpeter

Morgan Cordle reported - no update.

Virginia Swimming Board of Directors Meeting

Sunday February 2, 2020
11:00 am

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Old Business

- LSC Select Camp Task Force – see athlete report

New Business

- Webmaster
 - John reported he has reached out to Team Unify as a possible option for the LSC website. It is attractive financially because it is free. They will format our current site onto a new Team Unify platform. Any special design work will be an extra cost. Committee chairs would have access to their committee page to update. There is a considerable cost savings as an LSC with Team Unify. Contact John with information you think should be on the website.
- Endowment Policy & Procedure Recommendation
 - John presented a VSI Policies Amendment for review. A report was provided for the Board to review.
 - Two endowment funds will be created through a community fund (location still to be decided)
 - Charlottesville Community Fund has the best rates.
 - Athlete Scholarship Fund
 - Current goal is to fund the \$6000 annual scholarship. Number of scholarships is determined by committee.
 - General Endowment (Agency) Fund – created to support the agency.
 - Athlete Camps
 - Athlete Travel for National Meets
 - Awards banquets
 - Other direct athlete activities.
 - Kevin Hogan will review the language and with some changes present to the HOD in April.
 - Dave Henderson raised issue of how endowment will be funded. Allocation of budget surpluses and sanctioning fees would not be an issue to fund the endowment. Dave prefers to table the raising splash fees component to start. Suggests that we raise the out of LSC sanctioning fee to \$3 per swimmer and eliminate the splash fee (currently .20 splash fee.) Discussed issues with keeping costs down especially for lower income families. Mary and Terry will have to determine the final amount.
 - Bill Geiszler asked “what does having an endowment fund do for us that we are not currently doing?” John answered that it would be a savings account for the future.
 - Drew Hirth suggested adding a sunset clause that would activate when we hit a certain amount.
 - Bill Geiszler suggested raising the sanction fee to \$200+ per meet. It is currently offered at \$100 per meet.
 - Procedures – how the money is accrued. The board would be able to review, consider and change.
 - VSI, as a non-profit, cannot directly solicit funds from corporations or individuals. Bob says we will need to change the articles of incorporation so we can solicit funds from corporations, etc.
- LSC Meet Schedule
 - Bryan would like the board to review how we schedule meets as an LSC. Are we servicing the needs of our athletes across the LSC? Bryan asked each person in the room to brainstorm things they would like VSI to do. Suggestions are below.
 - Look at when certain meet types are allowed at certain times of the year.
 - Add long distance swimming meets to the schedule in the LSC.

Virginia Swimming Board of Directors Meeting

Sunday February 2, 2020
11:00 am

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- The current system allows for creativity of the clubs when devising meet formats. VSI should allow meets if they are within the rules and not become punitive.
- Clubs should have the voices. Put pressure on clubs hosting meets to evaluate how they are doing.
- Separate 15/16 from 17/18 scoring/awarding in meets to give the younger athletes a chance to win. Review how meets are awarded.
- Open market policy is a positive because it generates creativity. Move towards shorter length meets. Teams hosting meets without anyone associated with the team staffing the meet should be monitored. A club awarded a meet sanction should have a certain level of volunteerism to host a meet.
- Take advantage of using other facilities around the state. Spread the meet schedule out so the session time is lower. Use smaller facilities to host smaller, less expensive meets. Add meets for with athletes who attend SC districts and regionals, but do not qualify for a higher-level meet, but do not race again until LC season. Ohio moved senior champs to November and were able to have high school season without an LSC state meet in the mix.
- Club teams should offer competitive opportunities for 8 & under athletes.
- Difficult to get officials with multiple meets in a weekend and spread out meets so they are not all on the same weekends. Meets tend to be clustered on certain weekends.
- Do more local, smaller meets for the B/C swimmers.
- Two Month Sanctioning Rule: Should VSI add 8 & under meets to the current exceptions list. The current exceptions to the two-month sanctioning rule are time trials, intrasquad meets and teams who are not able to attend a meet because the meet was cancelled or is over subscribed. Dave Henderson objects to including 8 and under meets as an exception to the two-month sanctioning rule because knowing about meets in advance allows families to plan. It also forces teams to plan earlier.
- John brought up an issue with a host team whose meets are routinely over-subscribed meets. The team often does not follow the meet sanctioning rules like checking timelines as entries are received. The Board offered John direction so he can work with the team to get the meets to run better.
- Set Reserved dates for 2020/2021:
 - September 10-12 – Swimposium weekend
 - April 17-18 – HOD meeting
 - Motion to approve these dates passed.
- Limitations on hosting several meets same weekend – see LSC Meet Schedule discussion above
- Concussion- Return to Play Policy
 - The meet marshal takes the athlete to the coach/parent. At any point, if the MR believes the athlete is concussed, then he/she may pull the athlete from the meet.
- Governance Committee
 - Bryan reached out to nine people to serve on the Governance Committee. The committee members are Scott Baldwin, Mike Salpeter, Chad Onken, Terri Randolph, Brian Cann, Lori Hopewell, Jack McCann, Logan Euker, Kevin Hogan. The committee will evaluate the board and come up with list of nominees for the board.
 - Approved by the board.

Adjourn

The meeting was adjourned at 1:24pm.

Attendees: Drew Hirth, Bob Rustin, John Stanley, Jenni Rynweitz, Dave Henderson, Bryan Wallin, Maddie Wallin, Chad Onken, Morgan Cordle (by phone), Maureen Tolliver, Logan Euker, Jack McCann, Emily Fagan, Bill Geiszler

[Future Meeting Dates](#)

Virginia Swimming Board of Directors Meeting

Sunday February 2, 2020
11:00 am

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- April 25, 2020 FF-HoD
- June 14, 2020 CC
- August 30, 2020 CC

DRAFT

Virginia Swimming Emergency Board of Directors Meeting

Wednesday, March 11, 2020
8:30 pm
Zoom Teleconference Meeting

MINUTES

Call to Order

Bryan Wallin

Meeting called to order at 8:29 pm

The meeting was called to discuss the implications of the Coronavirus Pandemic on the Age Group Champs meet on March 12-15 at the Christiansburg Aquatic Center. The following information was known at the time of the meeting:

- NCAA making contingency plans for upcoming athletic events.
- Universities across the state adding an additional week to Spring Break and moving towards online classes for the foreseeable future.
- YMCA cancelled the upcoming national meet.
- Potomac Valley Swimming cancelled their Age Group Meet because the University of Maryland withdrew the facility from availability.

The meet director, Scott Baldwin, communicated that he is working under the directive issued by state and local authorities to follow their best cleaning practices. They are also cognizant of the need to limit crowd size to prevent the spread of the virus.

Mike Salpeter offered that it is ultimately the decision of each individual family and club about whether to attend the meet. He also noted that there will be a loss of hotel fees for families if the meet is cancelled. People over profits.

There was considerable discussion about how best to limit the number of people in the stands watching the meet.

Bill Geiszler proposed that one way to limit the numbers is to swim everything as timed finals and split the athletes into three timed finals sessions for Friday, Saturday and Sunday with no modifications to the Thursday distance session.

In 2019, the number of athletes per age group was as follows:

10 & U – 183 athletes

11-12 – 250 athletes

13-14 – 286 athletes

These numbers include relay only athletes. In 2020, there are 705 total athletes in the meet.

It was also suggested that the number of spectators be limited in the stands to one adult per family.

- Meet would run in one course.
- Award events throughout the sessions.
- Exact start times could be provided.

Steve Hennessey provided the following motions:

Motion 1 – VSI will host the Age Group Championship meet as a three-session timed finals meet separated into age groups. The age groups are 10 & U, 11-12 and 13-14. This motion passed.

Motion 2 – VSI will communicate to teams and families to strongly encourage the limitation of spectators to one per family. This motion passed.

Virginia Swimming Emergency Board of Directors Meeting

Wednesday, March 11, 2020

8:30 pm

Zoom Teleconference Meeting

Nate Destree, the CAC facility manager, assured the board that there would be enough time to clean in between sessions. A full sanitation plan is already in place with designated zones throughout the facility for cleaning.

More meet specifics:

- Sessions will run from youngest to oldest.
- Thursday session will be limited to participants in the meet. There will be no pre-meet warmups for teams.
- Mary, Drew and Scott stayed on the videoconference to draft a communication to teams regarding the new meet format.

Adjourn

The meeting was adjourned at 9:32pm.

Attendees: Drew Hirth, John Stanley, Jenni Rynweitz, Dave Henderson, Bryan Wallin, Maddie Wallin, Chad Onken, Morgan Cordle, Maureen Tolliver, Mary Turner, Logan Euker, Jack McCann, Emily Fagan, Bill Geiszler, Mike Salpeter, Steve Hennessey, Scott Baldwin, and Nate Destree.

Virginia Swimming Board of Directors Meeting

Sunday, March 15, 2020
2:00 pm
Zoom Teleconference Meeting

MINUTES

Call to Order

Bryan Wallin

Meeting called to order at 2:00 pm

Bryan noted that the entire climate changed dramatically since our Wednesday meeting.

Age Group Champs: Discussion about possibly rescheduling Age Group Champs. Drew has not received a request. Mike Salpeter noted that a coach had CSAC available at the end of April and could use the facility to run the meet at that time. If it is rescheduled, Scott Baldwin deserves first right of refusal on the option. Bryan discussed with Scott Baldwin about hosting at a future date and CAC is not interested as they have other events coming up. Drew would need to get the opinion of the Age Group Committee. Steve noted that it would be difficult for a team to get the athletes ready for another meet with many teams shut down for the time being.

The motion to permanently cancel Short Course Age Group Champs for 2020 was approved.

Age Group Champs Reimbursements: Mary asked about reimbursement for the entire meet. All money came in the form of a check and none have been deposited. Mary will shred all checks. Mary discussed with Scott Baldwin what the expenses were from CAC and will get those taken care of. We will move forward on reimbursing CAC once we have more numbers. Mary will also inform the clubs. The board approved not billing for any meet fees for the Age Group Short Course meet.

Sectionals: The Sectional meet has been cancelled. Mary received clarifications from USA Swimming. VSI can be reimbursed for any expenses up to the licensing fee that we received. \$10,000 was pledged from USA Swimming and VSI has received \$5000 to date. Teams that have paid OME by credit card will be refunded by USA Swimming. Mary will get clarification about the credit card fees that we would lose. We have received partial payment of entry fees so far. Mary will talk to USA Swimming about them. She proposes that 100% of the entry fees be reimbursed. Mary will submit receipts to USA Swimming for things we have purchased. The board approved refunding the fees for sectionals.

30 Day Suspension of Activity: Bryan has fielded many questions about teams holding time trials or inter-squad meets. USA Swimming says VSI would increase our liability and risk to insurance. There will be no sanctioned or approved meets for the next 30 days. CGBD, SEVA, SRVA, GATR, Sectionals meets scheduled during the 30 day time period are all cancelled. Those teams may host at a later date if they so choose without penalty. The website will be updated by tomorrow. Mary said we will likely get notification from USA Swimming to ban meets for a certain length of time. They were waiting for the traveling athletes to return home before sanctions were pulled. The VSI Board will meet weekly to check in and continue to plan for future meet.

Practice Suspensions: There has been no mention of teams continuing to hold practices with regards to the assumption of liability from USA Swimming. Bryan spoke other LSCs who reported they had received a request from coaches asking about the cancellation all practices for the next two weeks. John Stanley notes that the teams' insurance is through USA Swimming. Bryan notes that the LSC could issue a statement about following CDC recommendations and USA Swimming guidelines.

- Quest Swimming will continue to hold practices with the following precautions. QSTS has scheduled a 30-minute window between practices providing for 15 minutes for one group to leave and another 15 minutes for others to arrive. Bags are not allowed on the pool deck. Equipment goes home to be washed. They practice in an outdoor facility. They throw away their mats for dry lands. Only

Virginia Swimming Board of Directors Meeting

Sunday, March 15, 2020
2:00 pm

Zoom Teleconference Meeting

senior athletes are doing dry lands. Athletes must arrive and leave in their swimsuits. Locker rooms are closed. Siblings and parents are not allowed on the pool deck.

- TIDE is doing the same plan for practices, but the YMCA controls the availability of the facility. TIDE also practices in an outdoor facility.
- NOVA has suspended its practices. As members of the community, NOVA is abiding by the recommendations of the state government.
- 757 SWIM's facility is shut down for the week. They have garage doors on their facility. They also discussed starting lanes at the opposite ends. The county facilities in the Peninsula area have closed.
- Rappahannock area YMCAs have suspended all activity.
- Steve Hennessey notes that what we do now might make it easier to get back to normal faster.
- SEVA has no practice until further notice.

VSI will recommend that member clubs that we follow the NGB recommendations, state regulations, local regulations and what their locality is advising when making their decision. USA Swimming has ceased all events that are gatherings. It encourages LSCs to suspend sanctioned activities.

VSI recommends to clubs that they follow the NGB, state and local recommendations and limited practices to as few as possible. A statement will go out to the clubs.

House of Delegates: A discussion was held about whether to reserve May 9-10 as a potential new date for HOD should we need to hold it on a different date. We also discussed whether we should try to hold HOD electronically. Mary suggests that we come up with a game plan to conduct the meetings electronically. The final decision has been tabled, but we will start looking into how to hold it electronically if necessary.

Next meeting: There will be a meeting on Sunday, March 22 at 2:00 pm

The meeting was adjourned at 2:54 pm.

Attendees: Drew Hirth, John Stanley, Dave Henderson, Bryan Wallin, Maddie Wallin, Chad Onken, Morgan Cordle, Maureen Tolliver, Logan Euker, Emily Fagan, Bill Geiszler, Mike Salpeter, Steve Hennessey, Bob Rustin, Mary Turner.

Virginia Swimming Board of Directors Meeting

Sunday, March 22, 2020
2:00 pm
Zoom Teleconference Meeting

MINUTES

Call to Order

Bryan Wallin

Meeting called to order at 2:00 pm

We are officially shut down through the end of April. Mary has contacted all affected teams about meets and the cancellations have been posted on the website.

Meet Fees: Bob has not received rebates from Senior Champs, four other championship meets and five regular season meets. John wanted to see what was outstanding so we can work with clubs to resolve collection without being punitive. We can also waive late fees from March. Bill would like to see if can work with teams on a case by case basis including late fees.

VSI Finances: We will have no income for a couple of months as most income this time of year is in rebates. We are ok for about six months.

Rescheduled Meets: Should we try to spread them out or just allow as many meets as possible? Mary noted there are only so many LC facilities, so we are constrained there. Mike Salpeter recommended that we take as many rescheduled meets as possible.

As meets are rescheduled, teams should submit a new meet invitation, but no late fees or re-sanctioning fees will be assessed. Updated meet announcements should be submitted as new dates are determined. Drew asked if adding a meet to the schedule would incur a charge. There would be no late fee. John mentioned there should be no extra fees incurred for any team who adds or changes a meet to the schedule.

Club Check in: Mary checked in about half of the clubs on Friday and will contact the others on Monday. As a rule, clubs are not too financially stressed yet, but they are trying to figure out how to best manage their financials and stay in contact with the athletes. Many are doing virtual drylands. Some are in the water keeping it within the 10-person limit. We are not in a position to provide monetary benefits but working with clubs on payments is one way we can help. Mary sent the Eastern Zone letter with information for small businesses to the coaches and club presidents. The USA Swimming website also has athlete helpful information for dealing with COVID-19 and training.

Age Group Champs/Sectionals Expenses: Mary calculates the total expenses for Age Groups to be approximately \$10,400. This amount includes awards that can be used for LC Age Group Champs. The plaques will need to be re-plated. We will save about \$2800 in awards for future meets. We do not have an exact dollar amount for sectionals for USA Swimming. We have 950 credentials and caps that are specific to SC sectionals. We have already received \$5000. We will send out by mail the credentials and caps to the teams who entered sectionals. CAC will not charge the rental fee for sectionals. The awards for SC Sectionals can be used for LC Sectionals. The cost to modify the awards is less than \$250. OME fees will be sent out once a month so we will probably get fees from Senior Champs the first week of April.

Athlete Leadership Camp: The Leadership Camp is scheduled for May 9. Jenni suggests that we move the camp back a year since athletes are not in shape. Chad and Mike suggest tabling the camp date to next Sunday when we have more information about school schedules. We will discuss the camp at our next meeting.

HOD Meeting: We will hold the HOD meeting scheduled for April 25-26 by Zoom conference. We will hold each committee meeting via zoom conference prior to the HOD meeting so we can get the reports completed.

Virginia Swimming Board of Directors Meeting

Sunday, March 22, 2020

2:00 pm

Zoom Teleconference Meeting

Endowment: Bryan will send out information to discuss next week.

Regional Coaches Clinic: The clinic scheduled for April 25 in Richmond has been cancelled.

Championship Meet Schedule Changes: Mary has received questions about whether there will be changes to the schedule. At this point, there is no reason to change, but she wanted to let the board know the question has been asked.

Competitive Spirit Awards: The approve distribution of the Competitive Spirit Awards at the HOD meeting. We will now mail them or deliver them when possible.

Coach Certification Deadlines and Seasonal Memberships: USA Swimming will revise its policy for coach certifications and will announce the new policy on March 23. Seasonal memberships will also be adjusted by USA Swimming with more information forthcoming.

Next meeting: There will be a meeting on Sunday, March 29 at 2:00 pm

The meeting was adjourned at 2:49 pm.

Attendees: Drew Hirth, John Stanley, Dave Henderson, Bryan Wallin, Maddie Wallin, Chad Onken, Morgan Cordle, Maureen Tolliver, Logan Euker, Emily Fagan, Bill Geiszler, Mike Salpeter, Steve Hennessey, Bob Rustin, Mary Turner, Jenni Ryniewitz.

Virginia Swimming Board of Directors Meeting

Sunday, March 29, 2020
2:00 pm
Zoom Video Conference Meeting

MINUTES

Call to Order

Bryan Wallin

Meeting called to order at 2:00 pm

In the last week, there have been many meetings amongst the LSCs. Bryan acknowledged that it is difficult to plan for things when so much is still unclear.

Club Communications: Fourteen replies were received from clubs in response to VSI survey sent out this week. Clubs seem to be in a holding pattern and comfortable for now. Clubs should be aware of the new loan forgiveness programs offered in the new legislation passed by Congress. USA Swimming sent out an article today from the US Chamber of Commerce with important information for small businesses found in the CARES Act. Mary will check with all long course facilities in our territory to determine if any have made plans yet for their facility through September 1.

HOD Meeting: We will hold the HOD meeting in April. Our bylaws and the state law permit us to meet via video conference. We will need to call it an "Emergency" meeting given the restrictions for in person meetings. Bryan will double check on the non profit status and any potential conflicts.

Insurance Liability: Steve explained that USA Swimming requires adult supervision via video with a coach to swimmer ratio of 1:8. Online group classes need to be live. All members received the new directive from USA Swimming. Insurance is not voided, but some liability risks may exist. A waiver is suggested for families to sign. Mary has had the statement posted on the website.

Athlete Select Camp: The camp was scheduled for May 9 in Richmond. The board decided to postpone the May camp. We will try to have it later during this season. The qualified athletes do not yet know they have been selected. There was considerable discussion about whether to inform the athletes they have been selected given the possibility that the event may be canceled. The athletes prefer to not announce the participants. Mary will notify the coaches who were running the camp and USA Swimming to let them know we will look for a later date this season. We will announce the All-Star Team for Short Course.

Finance Committee: One rebate has been paid this week. No teams are in arrears yet. Bryan asked the finance committee if there are any type of monies that can be returned to clubs if we have a surplus this year. The finance committee will meet by email to put together the budget for next year. Mary will also check with officials who were scheduled to come to Virginia for meets whose flights may have been canceled. There were also canceled flights for the Zone Workshop.

Endowment Task Force: Bryan sent the proposal out by email to the board prior to the meeting. For LSC dual sanctioned meets, the task force decided on a \$2.50 per swimmer fee instead of a swimmer fee/splash fee model. The rebates will go into effect on September 1, 2020. The information will be sent out to VSI and other LSCs after the HOD meeting. The board approved the language in the Endowment Task Force proposal and will move towards presentation at the HOD meeting in April. Mary will post the proposal on the website.

Website: John spoke to Team Unify about the website and will set up another call to clarify a few points. The board agrees a website is needed that committee heads and leadership can update directly. The website is required for Leap One. Team Unify provides some financial benefits. It would cost \$500 to upload our current website to the new site. The current contract expires on August 31. Our times can also be uploaded to Team Unify which sends it to the other participating teams. Bob asked about how legacy data will be

Virginia Swimming Board of Directors Meeting

Sunday, March 29, 2020

2:00 pm

Zoom Video Conference Meeting

handled. Team Unify will transfer everything and then each committee will need to work on their individual pages.

VSI Hosted Eastern Zone Meets: The purpose for the May Super Sectional meet on May 28-31 was to get cuts for Olympic Trials. Olympic Trials have now been canceled. There was considerable discussion about whether to cancel the meet. The motion to cancel the May Super Sectional meet on May 28-31 was approved.

VSI LC Season Meets: VSI supports hosting meets if athletes are permitted to begin training. There is no reason to cancel the meets at this point, but the question needs to be asked. VSI will continue to follow USA Swimming's lead about getting back into the water and holding meets. Morgan echoed Steve's comments about national meets likely off the table and we need to adjust our lens about being flexible with the meets this season.

Committee Meetings: No committee chair has reached out to Mary yet about committee meetings prior to HOD.

Athlete Elections: The deadline was extended to Friday, March 27. The athletes who registered to vote in 2019 and 2020 will be eligible to participate. Only currently registered VSI athletes remain on the voter registration list. Elections will begin on Wednesday, April 1. Bios will go on the website. Bios and pictures will go on the ballot.

Next meeting: There will be a meeting on Sunday, April 5 at 2:00 pm

The meeting was adjourned at 3:14 pm.

Attendees: Drew Hirth, John Stanley, Dave Henderson, Bryan Wallin, Maddie Wallin, Chad Onken, Morgan Cordle, Maureen Tolliver, Logan Euker, Emily Fagan, Bill Geiszler, Mike Salpeter, Steve Hennessey, Bob Rustin, Mary Turner, Jenni Ryniewitz, Jack McCann

Virginia Swimming Board of Directors Meeting

Sunday, April 5, 2020
2:00 pm
Zoom Video Conference Meeting

MINUTES

Call to Order

Bryan Wallin

Meeting called to order at 2:00 pm

VSI will continue to follow USA Swimming's sanctioning process recognizing that Virginia has a June 10 "Stay at Home" order.

LSC Communication with USAS: USAS plans to open up the country for meets up at the same time. There was discussion about Rule 203.5 (transfer rule) on the call with no plans to modify. Small business loans through the CARES Act were also discussed. USAS clarified the statement for Zoom meetings for LSC as long as there was no conflict with state law. Virginia law allows for video conference meetings.

Website: John had a conference call with Team Unify since the March 29 board meeting. He is confident there is plenty of time to make a smooth transition to properly display information and involve committee heads to work on their web pages. Mary confirmed with Team Unify that legacy information from our previous website can be transferred without issue. John recommended VSI move forward on transferring data to Team Unify.

- **Domain Name & Server:** Michael Braum takes care of the domain name right now and is renewed in September. The difference in cost between our current website and Team Unify is a \$500 transfer fee, support costs with programming are an hourly fee. The website is made to have multiple users who can update information. We currently pay \$920 per year for the server and domain name. We will no longer pay the rental space for the server once the information is transferred to the new site. We will always pay the domain name fee. Team Unify has its own server where the VSI data will be housed.
- **Webmaster Role:** There was discussion about having a dedicated webmaster and determining who the "Super Users" would be. Steve wanted to know who would be responsible for troubleshooting when issues occur. He also wanted discussions with other LSCs about their experiences with moving to a Team Unify platform. Mary has had conversations with other LSCs who report positive experiences. John will contact other LSCs this week and bring more information next week.
- The final decision will be made after the information from other LSCs are reported.

HOD Meeting: The HOD information will be uploaded to the website and emailed to the delegates later today.

VSI LC Season: USAS will likely extend the moratorium on meets. The speculation is that June 30/July 1 as the new date to begin meets. No discussion yet on allowing practices. It was also noted that return to practice dates are different from meet dates. Morgan and Mike will hold a Zoom call for coaches throughout the LSC to discuss several topics including potential changes to the summer schedule of meets. Whether to hold the Zone Meet will be deciding factor about how the meets will lay out. The Zone has a meeting scheduled for April 18 and the topic of the LC Age Group Zone meet will be discussed. Hotels used for the need to be notified around the first of May. Several options about the meet schedule for the summer were discussed. This is an opportunity to do creative things with meets and practices. School schedules do not need to be taken into consideration for LSC meets but will need to be considered for the Zone meet. According to Chad, it was mentioned at the LSC Development meeting that USA Swimming may impose limitations on the number of athletes at practices and meets once things start to open up again.

Virginia Swimming Board of Directors Meeting

Sunday, April 5, 2020

2:00 pm

Zoom Video Conference Meeting

Budget 2020/2021

- **Grant Proposal:** Bill proposed a grant proposal that would provide surplus funds back to the clubs. The first wave of surplus funds total about \$30,000. These are the estimated funds left over after the Zones meet and LSC LC season. The motion to give grants to the clubs was approved.
 - **Distribution:** The number of athletes per club (potentially \$5 per swimmer) or an equal distribution to each club (potentially \$800 per club.) Drew proposed a minimum amount to all clubs under a certain size with a per athlete distribution to the remaining clubs might be another option to equitably distribute funds. Bill will examine the hybrid version in more depth this week.
 - **Additional Requirements:** Other LSCs are tying a grant into requiring things like Safe Sport certified and LSC Club Recognition levels to the grant funds. An application would be required for clubs wishing to receive grant funds.
 - **Number of Athlete Calculations:** There was discussion about the number of members using premium members or premium and flex members. It was agreed that the LSC would use the number of members as premium and flex members.

The LSC could issue a second round of grants after it is known how many meets are held. A club must be in good standing to be eligible for the grant. Chad asked about using some of the reserves to build the amount up.

The details including whether to distribute by athletes or by club or some hybrid as well as adding stipulations to receiving the grant (i.e. Safe Sport, etc.) were tabled to the April 12 meet.

Budget: Bill sent out the proposed budget to the board. Endowment income is included in the budget. There is a proposed \$34,000 deficit budgeted for the 2020-2021 budget. The number of premium athletes is 6200 and 1000 flex athletes. The number of athletes in both categories has been reduced by 10-11% in membership. There are many things on the expense side that may not happen next year (convention, awards banquet, etc.) The budget will be presented to the HOD. The budget was approved by the Board.

Next meeting: There will be a meeting on Sunday, April 12 at 2:00 pm

The meeting was adjourned at 3:37 pm.

Attendees: Drew Hirth, John Stanley, Dave Henderson, Bryan Wallin, Maddie Wallin, Chad Onken, Morgan Cordle, Maureen Tolliver, Emily Fagan, Bill Geiszler, Mike Salpeter, Steve Hennessey, Bob Rustin, Mary Turner, Jenni Ryniewitz, Jack McCann

Virginia Swimming Board of Directors Meeting

Saturday, April 11, 2020
10:00 am
Zoom Video Conference Meeting

MINUTES

Call to Order

Bryan Wallin

Meeting called to order at 10:00 am

LSC Communications with USAS: On the weekly call with USAS, there was discussion about doing more locally based meets. USAS makes decisions about meets in 30-day increments with 45-day notifications. Next week, information about cancellations for May will come out. USAS may give grant money from the USA Swimming if they have not received money from their LSC, but much of their grant funding plans are in flux. USAS will handle it based on need of the club not with matching information from the LSCs.

Website: Mary and John spoke to different LSCs who have used Team Unify for the LSC website. Minnesota Swimming used an upgraded platform with more financial features including ACH. They report a positive experience including the upgrades on the financial side. VSI would have the same Team Unify contact that Minnesota Swimming has.

During the “honeymoon” period, data is transferred and then the LSC puts it in their usable format. The transition to a new platform is typically two months. The website would “go live” after a period of moving the pages around as requested.

Mary spoke with New England Swimming who use the original Team Unify platform. VSI would start on the upgraded version. New England Swimming is satisfied with the platform. Their experience has been very positive with responsive communication with Team Unify when issues arise. A typical response time is two hours. The familiarity of the platform for teams and coaches was a benefit of using the platform. Chad recommended having the point of contact with Team Unify available with the LSC.

The board approved shifting the website to the Team Unify platform.

Grant Relief for Clubs: The finance committee submitted a grant proposal to the board for consideration.

1. Offer grants to VS registered clubs and satellites that meet the following criteria: (a) are not affiliated with a school, college or university and (b) no more than 50% of the athletes are professional athletes.
2. Grants are to be calculated according to the following funding formula: \$500 for each club plus \$2 for each athlete registered with the club on March 31, 2020.
3. A club must submit an application before May 1, 2020 to receive a grant. If not already a Safe Sport Recognized Club, the club must also commit to completing the application process for that program prior to May 1, 2021.

Bill indicated that there are 44 eligible clubs and satellites with approximately 6940 athletes. He also stated that a second phase of grants is being considered for the future.

John asked if there was a discussion to show financial need. If a second phase is done, then a need-based stipulation is a possibility, but it is not necessary yet.

Grant funds should go to the club not necessarily the larger organization with which the club is affiliated (Ex. school or YMCA.) Discussion about the definition of a school club ensued. A school program is one where its club members are exclusively students at the school. Mary suggested that we change the wording on professional athletes could change to require a percentage of 18 and under athletes. VSI has two clubs whose purpose is for professional athletes. Chad suggested “clubs not solely serving professional, university or boarding school athletes.”

Virginia Swimming Board of Directors Meeting

Saturday, April 11, 2020
10:00 am

Zoom Video Conference Meeting

Mike asked if including the safe sport requirement means we are missing the goal of the grant. The goal of the grant is to provide solvency for the clubs. One reason to encourage safe sport is because people are at home with time to complete. TIDE tried this approach and it did not go well. For future funding, add in the safe sport certification. Maureen reported Safe Sport will become a requirement eventually.

Friendly Amendments to the Grant Proposal:

- Change the statement in part 1 of the grant proposal to read “clubs not solely serving professional, university, or boarding schools” after the word “criteria.” Approved by the board.
Offer grants to VS registered clubs and satellites that meet the following criteria: ~~(a) are not affiliated with a school, college or university and (b) no more than 50% of the athletes are professional athletes.~~ clubs not solely serving professional, university, or boarding schools.
- Remove the safe sport sentence in part 3 of the proposal. Approved by the board.
A club must submit an application before May 1, 2020 to receive a grant. ~~If not already a Safe Sport Recognized Club, the club must also commit to completing the application process for that program prior to May 1, 2021.~~
- Chad proposed to add a third friendly amendment that if a club wants to become safe sport certified or is already Safe Sport certified by September 1, 2020 would receive an additional amount of money (\$500 was proposed).

Bill did not accept the third friendly amendment. He would like to take it to the finance committee and study it with a decision by May 1.

Chad withdrew amendment #3 and asked that the board revisit by May 1.

The Board approved the changes as outlined above to parts 1 and 3 of the original proposal.

Other Questions:

- No tax implications as grants are capped at \$5000.
- The LSC will not ask how the club will use the money.
- Clubs must fill out the application and complete the club survey sent out by the LSC in March.

New Business

Coaches Meeting: Morgan and Mike hosted a Coaches meeting on Friday, April 10. There were 89 coaches on the call. Tom Avischious and Scott Colby from USA Swimming were also on the call and would like to be included on future calls. No discussion about how to the end the season. The decision was made to wait until more information about when we can get going. Mary has received information about virtual meets put together by the Times committee. The current goal is to work with the clubs to make sure they stay afloat and solvent.

Next meeting: There will be a meeting on Sunday, April 19 at 2:00 pm

The meeting was adjourned at 11:24 am.

Attendees: Drew Hirth, John Stanley, Dave Henderson, Bryan Wallin, Chad Onken, Morgan Cordle, Maureen Tolliver, Emily Fagan, Bill Geiszler, Mike Salpeter, Steve Hennessey, Bob Rustin, Mary Turner, Maddie Wallin, Jenni Ryniewitz, Jack McCann, Logan Euker

Virginia Swimming Board of Directors Meeting

Saturday, April 19, 2020
2:00 pm
Zoom Video Conference Meeting

MINUTES

Call to Order

Bryan Wallin

Meeting called to order at 2:02 pm

LSC Communications with USAS: In a meeting with USAS on Thursday, there was a presentation and discussion about adding mental health information for athletes, providing Zoom for teams for 90 days and providing financial services for teams. Flex membership will be discussed in next week's meeting. Support for teams is in two phases: immediate assistance and future assistance. More to come as there are no parameters set up but a similar mechanism is likely to be used for disaster grants given to LSCs after several natural disasters in recent years. USAS will look at clubs and LSCs with fewer reserves and provide support. An August series of sectional style meets are in the early planning stages. The Eastern Zone has cancelled all summer 2020 competitions including the LC Age Group Zone Meet to be held in Lynchburg in August. The Eastern Zone decided today that the qualifying period for 2021 meets will begin January 2019 and will use the time standards from 2020. There will be two spring sectional meets and a single long course meet in 2021. Time standards for the 2021 LC Age Group Zone Championship Meet have not been approved at this time and the meet format is forthcoming.

Junior Athlete Election: Ben Eichberg won the athlete election. At large athlete members are to be determined.

Safe Sport Club Status: To date twelve clubs have started the Safe Sport certification process with three of the twelve clubs having achieved recognition status. Each component is a certain amount of points and points are weighted. Some components are required while others are optional. USAS is rolling out a virtual training platform for clubs to use for Safe Sport certification. Maureen is reaching out to clubs about Safe Sport by phone and will follow up with emails. The Eastern Zone is hosting a safe sport coordinator meeting the week of April 20.

Safe Sport Grant Motion: Bill reports that VSI has the finances to support providing a Safe Sport certification incentive grant. The proposal is to give \$500 to each team that achieves Safe Sport certification until USA Swimming makes it a requirement. There is no definitive timeline yet for when Safe Sport will become mandatory. It may become part of Level One Club Recognition per Mary. Teams that have already achieved Safe Sport recognition will receive the grant. The funds would come out of this year's budget. Safe Sport recognition is good for two years. There was discussion about whether to give another incentive after renewal of the certification, but it was decided that the grant is a one-time award. The \$500 award is for achievement of Safe Sport recognition by August 31, 2021. This incentive is separate from the Coronavirus situation.

The board voted to approve the one time grant of \$500 per club who achieves for Safe Sport recognition by August 31, 2021.

Outreach Entry Fee Reimbursements: Bill received two outreach reimbursement requests from one club. One of the reimbursements is 21 days late.

The board voted to approve the outreach reimbursement appeal.

Summer Meets: Bryan attended the Tech Planning meeting this week. Jessica has submitted her report and Mary emailed it to the board for review. Bryan requested that models be developed for different start dates. Mike asked if it is the board's opinion if we should have meet discussions at the Age Group/Senior committee

Virginia Swimming Board of Directors Meeting

Saturday, April 19, 2020
2:00 pm

Zoom Video Conference Meeting

level or at the Coach Committee level. There was considerable discussion about where the meet schedule should originate (Coach Committee or Age Group/Senior Committee.) Steve suggested that each committee have discussions and then find the common ground from the discussions. Mike suggested that the Age Group and Senior committee look at the meets based on their levels and come together in the coach committee. Morgan suggested creating a Google Doc that can be shared with everyone. Mary suggested changing the name of Summer Awards so it is not a championship meet and flex athletes can participate.

Drew asked what will happen with the quad time standards with USAS. Bryan learned that time standards will come out at convention. Age Group and Senior Committee plans to adjust time standards for championship meets but is also waiting on USAS before making changes.

Athlete Mental Health Status: Bryan asked if things can be done to help athletes with activities to bring them together. Some activities held to date include:

- NOVA held a car parade with a canned food drive.
- Zoom meetings are a powerful tool.
- A conference call with the athlete reps for athletes.
- A psychologist could be do a zoom call with athletes who wish to participate.
- Chad offered that he has conversed with his senior athletes with the parents on speaker phone with a positive response.
- Bryan asked if a shared document with ideas would be helpful to circulate.
- Mike offered the possibility of a call with an Olympic athlete for VSI athletes.
- TIDE has recorded Zoom meetings with Olympic athletes that can be shared.
- Another fact sheet could be created about how to get more out of athlete zoom calls or other things teams are doing to engage their athletes.
- Chad has used Kahoot for quizzes with their athletes and parents.
- Morgan did a scavenger hunt to start her call.

New Business

USAS Convention: At this time, Convention is still planned as scheduled.

Next meeting: There will be a meeting will be to be determined. Bryan will send out the date later this week.

The meeting was adjourned at 3:32 pm.

Attendees: Drew Hirth, John Stanley, Dave Henderson, Bryan Wallin, Chad Onken, Morgan Cordle, Maureen Tolliver, Emily Fagan, Bill Geiszler, Mike Salpeter, Steve Hennessey, Bob Rustin, Mary Turner, Maddie Wallin, Jenni Ryniewitz, Jack McCann, Logan Euker

*** Expenses ***				
USAS Registration	499,100	20,580	8,416	448,161
USAS Club Dues	3,500	70		2,310
				-
Travel - US Open	2,500			-
Travel - Winter Nationals/Paralympic/Other	22,500	500		19,600
Travel - Summer Nationals	13,500			2,750
Travel - Olympic Trials / World Team trials	15,000			-
Travel - National Youth Team	1,500			-
Travel - Discretionary	3,000			-
National Meet Travel - Coaches	8,000	500		3,300
				-
Senior Champ Meet Support	10,000			-
Va. Championship Meet Expenses	30,000	1,134	36,549	37,683
Zone Meet Expenses	50,000			-
Sectionals Meet Expenses	10,000		6,509	6,509
LC Zone Team Support	84,025			-
Champ Meet Awards	25,000	11,986	20	13,868
				-
Staff Salaries	68,750	5,888	5,888	41,216
Payroll Taxes	6,350	484	463	3,241
Benefits	2,400			-
Webmaster	21,000	1,792	1,667	11,169
Web Upgrades	3,000			923
Administration Expenses	14,000	504	830	6,529
Supplies & Misc.	3,000	18	790	2,032
				-
Awards Banquet	40,000			27,349
National Convention	16,000			11,648
Zone Meeting	3,000			-
				-
Equipment	3,000			450
Officials Workshops / Training /Travel	20,000	768	2,032	14,771
				-
USAS Workshops	6,000		805	3,100
VS Camps & Clinics	4,000			5,981
VS Workshops	1,000			-
				-
Diversity, Outreach Reimbursements	10,000	229	725	2,916
Diversity / Travel, Other		312		312
Make a Splash/Learn to Swim Grants	6,000			-
Safe Sport Programs	2,000			-
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000			-
				-
Total Expenses	\$1,015,125	\$44,765.06	\$64,692.61	\$665,816.88
Net Income / Loss	(\$11,125.00)	\$20,541.13	(\$9,630.22)	\$101,371.05

Minutes of the Technical Planning Meeting

April 16, 2020

The meeting was called to order at 7:05. Present were Karen Keenan, Richard Hunter, Phil Gibbs, Terry Randolph, Amy Brehl, Ryan Woodruff, John Stanley, Mary Turner, Bryan Wallin, and Jessica Simons.

The purpose of the meeting was the awarding of season ending award and championship meets both SC and LC 2021.

The first order of business was a request to list the USA Swimming Eastern Zone IMX 9-14 year old meet held in PV on the Virginia Swimming meet schedule. The request was denied as meets held in other LSC's do not appear on our meet schedule.

The next item of business was the awarding of the 8 and under awards meet in the SE district. There were 2 bids received. It was moved and seconded that the meet be awarded to ODAC at ODU. The motion passed. There were three bids for the 8 and under awards meet in the Blue Ridge district. It was moved and seconded that the meet be awarded to CYAC at the Brooks Family YMCA. The motion passed.

The next item of business was the awarding of the 9-12 District/13 and over Region Champs meet in the Blue Ridge Region. There were 2 bids received. It was moved and seconded that the meet be awarded to LY at The Christiansburg Aquatic Center. The motion passed.

Technical Planning received multiple bids for SC Age Group Champs. It was moved and seconded that the meet be awarded to Hokie at the Christiansburg Aquatic Center. The motion passed.

There were multiple bids submitted for SC Senior Champs. It was moved and seconded that the meet be awarded to NOVA at the SWMRVA (CSAC) pool. The motion passed.

There were 2 bids received. It was then moved and seconded that the Summer Awards meet in LSC 3 be awarded to Hokie. The motion passed.

There were multiple bids submitted for LC Senior Champs. It was moved and seconded that the meet be awarded to LY at Liberty University. The motion passed.

There were multiple bids received for LC Age Group Champs. It was moved and seconded that the meet be awarded to SWRA at SWMRA (CSAC).

The committee was tasked with exploring various options for holding different and creative types of meets considering the impact of the coronavirus 19 and restrictions that may be placed on the LSC by USA Swimming and /or the state. The coaches were asked to consult with other coaches and involved people. It is hoped that the committee will be able to bring innovative concepts to the VSI Board in the coming months. It was requested that the committee meet every 2 weeks.

The meeting was adjourned at 8:20 p.m.

The next Technical planning meeting will be held on April 28th at 7:00 p.m.

Respectfully Submitted,

Jessica Simons

VSI Disability Committee

Report - April 1, 2020

Samantha Tubbs was named to the National B team and she continued to train at the Olympic Training Center. She competed in the Para National Championships in Lewisville, Texas in December and in the Tropical Challenge in Grand Rapids, Michigan in January. She also went to the National Team Camp in Colorado Springs in January, 2020. She continues to take classes at DeVry University and she worked as a swimming instructor with Safe Splash Program at Colorado Springs. She is currently quarantined in Colorado Springs, unable to train or work and is mentally regrouping with the postponement of key competitions, Trials, and the 2020 Paralympics..” She is working to make the best of it all. “

Sean Harrington has less work at the hospital now at Chesapeake, due to lower volume of surgical cases, related to COVID-19. The YMCA is also closed, so he is riding his bike for miles and miles....

Joseph Peppersack excelled in the 100 backstroke in the Para-Pan games last fall, earing a SILVER medal. He has been swimming for the Univ of Mary Washington.

Pat Donohue worked at the Paralympic meet , Can/Am, in December , as an official . Pat has extensive experience with Disability Swimming Officiating and is a key member of the VSI Disability Committee.

As the COVID-19 virus expands, we ask you to keep your athletes safe. Although not swimming,, it is very important to maintain a healthy diet, keep active with daily exercise, and get plenty of sleep. Maintenance of a daily schedule is imperative. Take frequent walks outside , in your yard, or if confined to your house, do exercise sets 3 to 4 times per day. Use your computer to the MAX, to communicate effectively with your friends, peer students / team members, and your teachers if still in school. Look at creative ways to communicate with those individuals who may not have access to a computer.

If you have any signs of a respiratory infection (Fever, persistent cough, trouble breathing) then report to your doctor or emergency room or Urgent Care clinic, for a timely evaluation . Wash your hands every chance you get !! Stay Well. !!!

Respectfully submitted,

David Strider, RN, CCRN, ACNP, DNP

Chairperson – VSI Swimming Disability Committee



VSI LSC Officials Committee ZOOM Meeting Agenda

April 2, 2020, 7PM

1. First, welcome Lewis Rockwell who stepped up as our Athlete Representative. Thank you, Lewis! Comments?
 - Lewis thanked the committee for allowing him the opportunity to represent the athletes in VSI.
 - In his view, he believes the VSI Officials do a great job
 - Has heard some rumors from other swimmers, that one official is always in the lane where his son is swimming.
 - We explained to him our creed and philosophy that we are unbiased, and we do not represent any team while we are on deck. If any official is showing favoritism to a swimmer and acting outside of our protocols they are violating our standards of conduct.

2. Notes from LSC Officials Chair conference call – April 1, 2020
 - Professional documents have been updated on the National Certification page dated March 2020
 - New Uniform Vendor on USA Swimming
 - Yearly On-line testing shutdown from 4/15-5/1 to update rules for new rule book
 - i. Unfinished tests will get an email on 4/10 about same
 - FAQ for Officials is outdated
 - Virtual Meets – Essentially an intersquad meet competing against other team(s) with merged results. Commonly used in sparse LSCs like Alaska. I have attached that document and sent to John and Jessica as information.
 - We ARRE Mentors workshop N3 Evaluators in Dallas has been changed to a ZOOM meeting on Saturday April; 4th.
 - i. USA Swimming will try to record for playback
 - OQM Meets and Cancellations
 - i. 6/30 and 12/31 to dates for National Certs
 - ii. 3 yrs before expiration, if not completed by then the official is required to complete a new evaluation. This does not apply to evaluators, once they expire, they must complete a re-evaluation
 - iii. For Initial N3, Officials have 3 yrs to complete their N3f. Since COVID struck, USA National Officials Committee (NOC) has extended their



VSI LSC Officials Committee ZOOM Meeting Agenda

April 2, 2020, 7PM

deadline to 9/1/20, if they completed their N3i between 3/12/17 and 5/31/17.

- iv. A question came regarding applications for Juniors with an expired National Certification. Still apply, NOC will evaluate eligibility case by case.
 - Deleting Meets –
 - i. NOC is going to add another dropdown selection Cancelled to keep Sanction numbering for OQM
 - ii. I let Jessica and John know of the same. Not sure if VSI will implement as well.
 - National Cert team looks back 3 years, if current eval on S&T and CJ for a DR recert, will recert all of those positions.
3. USA Swimming, WE ARRE MENTORS Workshop for N3i and N3 Final Evaluators April 3rd-5th, Dallas, Texas. Kevin Hogan will attend, as previously noted, this was turned into a Zoom meeting
4. USA Swimming 2020 Zone workshop – Art Zachary will attend. Postponed to 4/30-5/2 most likely turned into a Zoom meeting
5. Meet feedback so far this year
6. Training cards updated on VSI website
7. Zoom clinics- Getting information from PVS who use this platform
 - Probably best we start using this
 - Can set up a Google Form for sign up to limit #
 - We decided to try this as an option for initial clinics.
 - These clinics will be by districts.
8. Items for the Newsletter:
 - Terry Randolph retirement
 - Advancing into other positions
9. Publish chase start procedures by end of April
 - Send out info to all for review



VSI LSC Officials Committee ZOOM Meeting Agenda

April 2, 2020, 7PM

- Lewis mentioned he understands when the use, albeit not a fan. He does not like swimming distance with two per lane which happens in other LSC. VSI policy we do not allow 2 per lane in distance.

10. N3 Evaluators for VSI hosted meets: **All cancelled**

- ~~March 26-29, 2020 Speedo Super Sectional Spring SC Christiansburg, VA~~ ~~Kim and Michael Downs: **Cancelled**~~
- ~~May 28-31, 2020 Speedo Super Sectionals LC Collegiate School Aquatic Center, Richmond, VA~~ ~~Ron Van Pool **Cancelled**~~
- ~~August 5-8, 2020 LC Age Group Championship Liberty University, Lynchburg, VA~~ ~~Barbara Chambers cannot make it, have asked Eric Peterson from IL awaiting response **Cancelled**~~

11. DR training:

- The following completed their training: Ben Ackerly, Shelly Sykes, Ralph Ingraham, Kelly Warnagaris, Kris Sennett, Greg Owens, Jessica DeJong
- Initial candidates for Fall 2020:

These are the championship meets remaining for this year:

Dates	Host Club 2020	Meet	2020 MR	OQM	Evaluators
7/10-7/12	TIDE	Summer Awards	Art Zachary		NA
7/10-7/12	RAYS	Summer Awards			NA
7/10-7/12	HOKI	Summer Awards			NA
7/16-7/19	LY-Liberty	LC Senior Champs	Ralph Jones	N2/N3 S&T	
7/23-7/26	SEVA-CSAC	LC Age Group Champs	Ken Romney	N2/N3 S&T	
8/5-8/8	LY-Liberty	EZ LC Age Group Champs		N3	TBD
8/12-8/16	USMS	2020 USMS Summer Nationals	Bob Rustin	N3	TBD



VSI LSC Officials Committee ZOOM Meeting Agenda

April 2, 2020, 7PM

Please let me know if you have any suggestions for the meets without MRs in yellow, and we will see if we'll suggest them to the host clubs.

12. Officials SWAG for District Chairs– John Squires update

- Clipboards: Could repurpose them as gifts for Swimposium



13. Official Apparel – BSN is our provider and the orders are not fulfilled until the order period is closed. Scott update.

14. Recertifications – VSI Officials handbook requires a minimum of 8 sessions worked at USA Swimming sanctioned/approved/observed meets or USMS sanctioned/recognized meets within the calendar year. Recertification requirements are based on the highest position for which recertification is sought. Unless requested otherwise by the official, Referees will automatically be recertified at Starter, Stroke & Turn Judge, while Starters will automatically be recertified at Chief Judge and Stroke & Turn. Administrative Officials will automatically recertify at recorder and timing equipment operator at the LSC level, provided they have met the 8-session requirement, either in one position or combination. As District Chairs, I offer you some latitude and trust your judgement. If some folks have been deployed and are/short session, they may, not necessarily required, to retake the recertification, or full test for each position to remain certified. You will have to decide which is the best course, based on the circumstances. I'll take care of the Deck Referee's recertifications.

- Beth has an example to she would like to discuss to make sure we are all on the same page

15. New DQ Slips are circulating within the LSC and we need to create a new file for uploading into Meet Manager to match. Still working on this, I think there is an issue with the number of fields available in MM to put the new codes in.



VSI LSC Officials Committee ZOOM Meeting Agenda

April 2, 2020, 7PM

16. Now is a good time to start working on your district's succession plan, identifying and talking to officials who you think should be obtaining additional qualifications. Those folks who reach out to you or you chat with, write down a track plan for them on what they need to accomplish to reach their end goal.
17. John Squires is going to work on correcting the Meet Report bug. I sent him the Word file and a sample of the error.
18. If I left anything out, please let me know and I will add accordingly.

Thanks for all you do for our Sport!

Sincerely,
Dan

Attendance: Dan D., Lewis R., Bob R., Michael S., Genny K., George Z., Beth A., Will M., Georg F., John S., Ralph J.